



March 17, 2020

Dear Valued Partner,

At Pelco the safety and well-being of our employees, our customers and all of our partners is always our priority. With the coronavirus (COVID-19) affecting communities and families around the world, this is a difficult time for all of us. It is important to us to support how you continue to do business during this time of uncertainty.

Pelco is committed to supporting you and your business as we adjust to these challenging and changing circumstances. We are monitoring and will continue to monitor the situation closely. As of right now we are not really seeing any effects as it relates to product, but will update you as we learn anything new.

Pelco is taking this seriously and we are implementing the following steps to help prevent the spread of the Coronavirus:

- All Pelco employees should practice social distancing and good hand/ respiratory hygiene.
- Employees are asked to not come to work if sick.

- Business travel is suspended until further notice.
- All in-person meetings are suspended until further notice. We will utilize email and phone calls for transfer of information.

If you have any questions or concerns please contact us by emailing or calling your point of contact or by calling 405-340-3434.

As always, we appreciate you and your business.

Sincerely,

A handwritten signature in black ink that reads "Paul Koenig". The signature is written in a cursive, flowing style with a large initial "P" and "K".

Paul Koenig
Director of Sales and Marketing

PELCO PRODUCTS, INC.

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